



# Blessed Hugh Faringdon Catholic School & Sixth Form Centre

'True Teaching'

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*Serving the community in Reading since 1958*

February 2024

Dear Parents

## **Year 10 Parent / Staff Consultation Meeting Thursday 22<sup>nd</sup> February 2024 4.00pm – 6.00pm**

You are warmly invited to our online Year 10 Parents Consultation Evening for students in 10BL, 10DB and 10MK on Thursday 22<sup>nd</sup> February 4.00pm to 6.00pm. We will use the online Parents Evening System: <https://bhfc.parentseveningsystem.co.uk/>. You should use this programme to make your appointments and to access your online appointments from Monday 5<sup>th</sup> February.

You will receive an email with a direct link to make your appointments. The link will be open from 6pm on Monday 5<sup>th</sup> February and remain open until 8am on Wednesday 21<sup>st</sup> February. If you think we do not have your correct and current email address, or you do not receive the email link, please contact the school main office as soon as possible to update your records. There is a guide on how to access the video message service: <https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

This is a very important opportunity for you to make online appointments with subject teachers to discuss your child's progress and attainment in curriculum areas. Mrs Edwards, SENDCO, and Miss Boorman, Head of ASD Resource, will be available, if you wish to speak to either of them, please make an appointment.

**Unfortunately we do not have the capacity on this night for you to make appointments to speak to tutors or myself but if you do wish to discuss anything please contact the tutors or myself directly.**

**We strongly advise that you make appointments with a teacher for each subject that your son/daughter is studying.** A minimum of six appointments should be made with staff. All available teachers will appear on the system for appointments. If your son/daughter is taught by the same teacher for more than one subject, it is not necessary to book two appointments, the teacher will be happy to discuss all subjects during the appointment.

All appointments are arranged for a duration of five minutes only. Please note, the online booking system will end appointments automatically at the end of the scheduled time. If you need a longer period of time, you can arrange an online appointment at another time to meet with a particular member of staff.

If you have any questions about Parents' Evening, please do not hesitate to contact your child's Form Tutor or myself.

Yours sincerely

**Miss E Wright  
Head of Year 10**