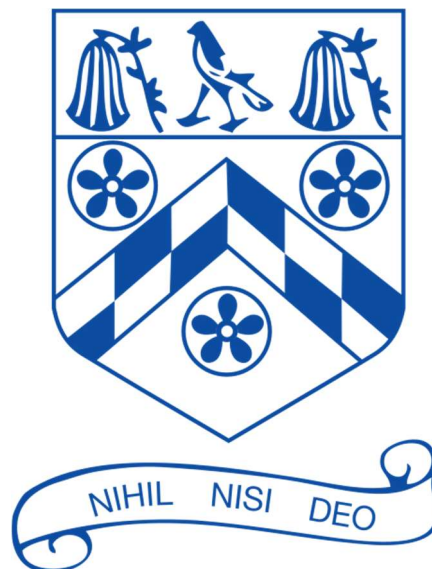


Behaviour Protocol: Coronavirus Return to School – March 2021

Blessed Hugh Faringdon Catholic School



Approved by:	Senior Leadership Team	Date: 03.03.21
Last reviewed on:	3 rd March 2021	
Next review due by:	24 th March 2021	

Contents

1. Scope.....	2
2. Expectations for pupils in school	2
3. Monitoring arrangements.....	6
4. Links with other policies	6

1. Scope

This Protocol applies until further notice. This protocol has been in place from September 2020, with reviews and updates made in line with government guidance on the reopening of schools. This update refers to the staggered re-opening of Blessed Hugh Faringdon Catholic School from March 2021.

It sets out changes and exceptions to our normal behaviour policy in relation to Covid-19 restrictions and guidance. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this protocol.

We may need to amend or add to this protocol as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

2. Expectations for pupils in school

2.1 New Rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place.

Parents should contact:

- Mrs L Richards – Key Stage 3 Pastoral & Achievement Co-ordinator for Years 7, 8 and 9
- Mrs G Craig – Key Stage 4 Pastoral & Achievement Co-ordinator for Years 10, & 11
- Mr J Eassom – Key Stage 5 Student Support for Years 12 & 13

if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

In order to adhere to the latest Government issued guidelines, [latest government guidance for full opening of schools](#), we have added additional rules to support students and staff in meeting the guidelines and ensuring safety of all. These rules support the amended procedures to the school day, issued to parents on **Friday 10th July 2020** in **Head's Up**.

In addition to the usual school behaviour expectations, we also expect students to follow instructions from school staff on the following additions, in-line with the latest government guidelines:

- *Altered routines for arriving, during social times and leaving school, including designated arrival areas*

- Students must go directly to the designated area upon arrival and remain there until staff direct students to designated bubble classrooms
 - Students must go directly to their bubble areas and remain there during break and lunchtime and follow instructions from school staff
 - Students must not attempt to go to another bubble, or mix with another bubble
 - Students must leave school site immediately when dismissed
- *Hygiene, such as handwashing and sanitising*
 - Students must use hand sanitiser, or wash hands, upon arrival to their classroom, either school provided, or their own
 - Students must ensure to thoroughly wash their hands when using the bathrooms and at appropriate times during the school day
 - Students must use, and dispose of, tissues appropriately. Tissue bins are provided in all classrooms.
 - Students must follow the 'catch it, bin it, kill it' guidance when coughing and/or sneezing and avoiding touching their mouth, nose and eyes with hand
 - Students must tell an adult if they are experiencing symptoms of coronavirus. School procedures to support students with symptoms of coronavirus will be followed, in line with the school Risk Assessment.
- *Moving around the school*
 - Students must remain in their timetabled bubble classrooms
 - Students must not congregate on corridors between lessons
 - Students must follow direction when moving around the school, including one-way movement and designated staircases.
- *Sharing any school equipment or frequently used items such as pencils or pens (following official government guidance)*
 - Students must bring their own equipment to school. This includes:
 - At least 2 blue or black pens
 - Two pencils
 - A pencil sharpener
 - A ruler
 - Pencil case
 - A calculator
 - Protractor, Pair of Compasses (Maths lessons)
 - In exceptional circumstances, staff will issue pens and pencils to students where rarely needed, students must not return this equipment to school staff and are expected to use the same equipment in other lessons
 - Students must not share classroom equipment, or loan any equipment to other students
- *Wearing of Face Coverings (NB: Exemptions covered in next sub-section)*
 - Students must have a face covering on their person at all times of the school day

- Students must wear their face coverings upon entry to the main school building, when in communal areas, including all corridors and the canteen.
- Students must wear face coverings in classrooms, where a 2 metre distance cannot be adhered to. Removal of face coverings will also be at the teacher's discretion, depending on the situation and learning environment.
- Where students do not have a mask in school, masks can be purchased from the main office for £1.75.

- *Exemption regarding wearing of Face Coverings*

- Exceptions to the face covering rule are in place for those students who are exempt from wearing one
- Parents will have already notified tutors, in writing, and students have been issued with a school exemption card
- Where students are linked to SEND/BMWC, staff in these areas have liaised with parents to ensure this is in place

- Any student behaviour that is considered unacceptable in the context of COVID-19, is outlined in **Section 2.2.2** of this protocol, with specific examples.

2.2 Rewards and sanctions for following rules

2.2.1 Rewards

To help encourage pupils to follow the above rules, staff will:

- Maintain positive reward strategies outlined in Section 8 of the school Behaviour Policy
- Issue reward postcards to students, these may be issued electronically
- Contact parents to celebrate positive student behaviour
- Reward students consistently adhering to Covid-19 expectations

2.2.2 Sanctions

Should pupils fail to follow these rules, staff will:

- Maintain strategies outlined in Section 9 of the Behaviour Policy, which includes the Behaviour for Learning strategy, issuing C1 and C2 warnings prior to a sanction being issued

Any pupil that displays behaviour that demonstrates they are not willing to cooperate with us in maintaining a safe environment will be deemed to have committed a serious breach of the school's behaviour policy and therefore an appropriate sanction, detailed in the school's behaviour policy, will be considered.

The following are some examples of what we consider to be unacceptable behaviour (additional to the list in Section 11 of the school's Behaviour Policy) specific to the context of the return of all students to school, though the list is not exhaustive:

- refusal to wear a face covering upon entry to the main school building and in school communal areas, including all corridors and the canteen, and in classrooms, unless directed otherwise.
 - This also includes dishonesty surrounding exemption, students must produce their school issued exemption card to clarify
- refusal to adhere to designated bubble areas
- refusal to sanitise hands
- wearing a face covering that covers more than just the nose and mouth
- not moving directly to their next classroom or to their designated bubble social area

- deliberately making contact, or attempting to make contact, with a member of staff
- deliberately moving within 2 metres, or attempting to move within 2 metres, of a member of staff
- deliberately and unnecessarily performing actions associated with symptoms of Covid-19, for example but not limited to, coughing and/or sneezing
- not attempting to cover the nose and mouth with a tissue or using the crux of elbow when coughing and/or sneezing
- In the event of a student or member of staff displaying coronavirus symptoms, students must immediately, without delay and without question, follow the instructions given to them.

2.2.3 Detentions

Following a prolonged period of detentions not running in school from September 2020, after-school detentions will be reinstated by April 2021, using existing Year Group bubbles.

Until further notice, detentions will run until 4:00pm and - hour detentions will not run. This will be reviewed in May 2021. All students are expected to attend their detentions on the assigned day.

Each bubble will run two detentions per week, following this timetable:

- Monday – Y10/11
- Tuesday – Y7 & Y8/9
- Wednesday – Y10/11
- Thursday – Y7 & Y8/9

2.3 Previously changed rules

Until further notice, we will return our expectation to the following school rules:

2.3.1 Attendance

The [latest government guidance](#) says attendance is mandatory from September 2020. We expect all students to attend school full-time and, where illness prevents this, parents will contact the school office to notify school of the reason. Should parents need to request leave of absence, this will need to be done in the usual way.

Please note: Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, we will offer them access to remote education - as outlined in the Remote and Blended Learning Policy.

Where children are not able to attend school as parents are following clinical and/or public health advice, we will ask for medical evidence to authorise absence in these circumstances.

All other students are expected to return to school full-time.

2.3.2 Uniform

From September 2020, all pupils must wear full school uniform to school and follow normal school rules on uniform. If pupils cannot wear their full uniform, parents should contact:

- Mrs L Richards – Key Stage 3 Pastoral & Achievement Co-ordinator for Years 7, 8 and 9
- Mrs G Craig – Key Stage 4 Pastoral & Achievement Co-ordinator for Years 10, & 11
- Mr J Eassom – Key Stage 5 Student Support for Years 12 & 13

If students arrive to school without full uniform, they will not be permitted entry to school in the morning and will be sent home to correct their uniform.

Please note: due to hygiene reasons, we are unable to loan school uniform to students until further notice.

3. Monitoring arrangements

We will review this protocol as any guidance from the local authority or Department for Education is updated, and, as a minimum, every 3 weeks during term time, in line with reviewing amended school procedures by Mrs A Donaldson, Assistant Headteacher. At every review, updates will be shared with the Curriculum and Personnel Committee and the Full Governing Body.

4. Links with other policies

This policy links to the following policies and procedures:

- Safeguarding Policy and Addendum

- Behaviour Policy

- Remote and Blended Learning Policy

- Health and Safety Policy