




# Blessed Hugh Faringdon Catholic School & Sixth Form Centre

*'True Teaching'*

Headmaster: Dr Simon Uttley FRSA KHS

Fawley Road, Reading, Berkshire RG30 3EP  
Email: [admin@hughfaringdon.org](mailto:admin@hughfaringdon.org)

Telephone: 0118 957 4730  
Website: [www.hughfaringdon.org](http://www.hughfaringdon.org)  
 @bhfcs

*Serving the community in Reading since 1958*

## CERTIFICATE COLLECTION

Certificates may now be collected from the Exams Office between 9am and 4pm.

Should the candidate wish for someone to collect their certificates in their absence, then a signed and dated letter confirming this must be brought in by the named person when collecting the results.

The named person collecting the results must also bring in photo ID e.g., passport or driving licence so we can check their identity too.

All certificates will be held in the centre for one year.

Please do collect your certificates. You may not need them now, but at some time in your careers you will be asked to show proof of your qualifications, and we only hold your certificates for one year.

Should any candidates lose their certificates, replacement certificates/statements of results can be obtained directly from the exam boards at a cost to the candidate.

Please note: some exam boards will not issue replacement certificates only statements of results. All exam boards charge for these services.

Should you require replacement certificates/statements of results, please contact the exams boards directly, as listed below.

[Pearson](#)

[AQA](#)

[OCR](#)

[WJEC](#)